



Request for City Council Committee Action From the Department of Public Works

Date: December 2, 2003
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: None

Subject: **Approval of resignation and appointment to the Nicollet Mall Advisory Board**

Recommendation:

1. Approval of resignation from the Nicollet Mall Advisory Board for E. B. Gill, Vice President & CEO of the Minnesota Orchestral Association
2. Approval appointment to the Nicollet Mall Advisory Board for Dan Kupfer, Facilities Manager for Orchestra Hall, for the remainder of the term expiring December 31, 2004.

Previous Directives:

December 30, 2002: City Council approved 2-year appointments to Nicollet Mall Advisory Board.

Prepared by: Pierre Willette, Management Services, 673 - 2931

Approved by:

Klara A. Fabry, P.E., City Engineer, Director of Public Works

Presenters: Klara A. Fabry, P.E., City Engineer, Director of Public Works

Financial Impact (Check those that apply)

☒ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

- ☐ Action requires an appropriation increase to the Capital Budget
☐ Action requires an appropriation increase to the Operating Budget
☐ Action provides increased revenue for appropriation increase
☐ Action requires use of contingency or reserves
☐ Other financial impact (Explain):

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Nicollet Mall Advisory Board Responsibilities: The Nicollet Mall Advisory Board advises the City Council and City Engineer-Director of Public Works concerning:

- Acquisition, construction and improvement of Nicollet Mall

- Annual operation and maintenance of the Mall
- Responses to complaints and requests by the public, and owners/occupants of adjoining property on the Mall
- Requests for permit or license activities on the Mall

Membership: There are 12 voting members who serve 2-year terms (this term started January 1, 2003). There are also two ex-officio, non-voting members from the City. Members receive no compensation.

Resignation and Recommendations for Replacement:

- E.B. Gill, Vice President and CEO of the Minnesota Orchestral Association can no longer serve on the board.
- Dan Kupfer, Facilities Manager for Orchestra Hall is being recommended by the Downtown Council for approval to the Nicollet Mall Advisory Board by the Transportation and Public Works Committee and full City Council.

See Attachments for letters of resignation and recommendation for replacement regarding the Nicollet Mall Advisory Board from E.B Gill and the Downtown Council.

Attachment 1 – Letters from Downtown Council and Minnesota Orchestra.

C: Bob Greenberg, Chair Nicollet Mall Advisory Board
 Sam Grabarski, Minneapolis Downtown Council
 Council Member Lisa Goodman

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13 November 2003

Council Member Sandra Colvin Roy, Chair
Transportation and Public Works Committee
350 S 5th St, Rm 307
Minneapolis, MN 55415

Dear Council Member Colvin Roy:

The Nicollet Mall Advisory Board has experienced another resignation. We received the attached letter of resignation from E. B. Gill, Vice President & CEO of the Minnesota Orchestral Association.

The Minneapolis Downtown Council recommends candidates to the TAPS Committee and City Council for approval. Please accept Dan Kupfer, Facilities Manager for the Minnesota Orchestral Association, for service on the Nicollet Mall Advisory Board.

We ask that the TAPS Committee approve this selection and then forward it for approval to the City Council for final action.

If you have any questions, please call me at 612-656-3815. Thank you very much.

Very truly yours,

A handwritten signature in black ink that reads "Frank E. Brust". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Frank E. Brust, AIA
Director of Management Services
Minneapolis Downtown Council

FEB/snm
Attachment

cc: Sam Grabarski, President & CEO, Minneapolis Downtown Council
Lisa Goodman, Council Member, City of Minneapolis
Robert Greenberg, Chair, Nicollet Mall Advisory Board
Gloria Janousek, City of Minneapolis, Office of the City Clerk
E. B. Gill, Vice President & CEO, Minnesota Orchestral Association
Dan Kupfer, Facilities Manager, Minnesota Orchestral Association

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www.downtownmpls.com



4 November 2003

Frank Brust
Minneapolis Downtown Council
81 S 9th St #260
Minneapolis MN 55402

Dear Mr. Brust:

My employment with the Minnesota Orchestra will be ending as of November 30, 2003. I therefore submit my resignation from the Nicollet Mall Advisory Board. I recommend that Dan Kupfer, the Facilities Manager for the Orchestra and Orchestra Hall be my replacement on the Advisory Board.

Sincerely,

E.B. Gill
Vice President & Chief Operating Officer